

HENLEY ROWING CLUB

Founded 1839

MANAGEMENT COMMITTEE MEETING

7th April 2003

8 p.m. AT THE BOATHOUSE

PRESENT: I Pankhurst C. Boothroyd, P Moss, R Spatcher , J Tong,

APOLOGIES:

COPIES: All Committee Members; C J Blakeway, Noticeboard.

1.0 PREVIOUS MINUTES

1.1.1 The Previous where not available.

2.0 SECRETARIAL

2.1 Baycraft Barge

2.1.1 The letter of the 4th March from Collins Dryland and Thorowgood (CD &T) was discussed and the following agreed.

5 year period acceptable

Business and water rates 1/3rd to the barge

Maximum consecutive days to be 15 with aggregate total of 320

3 non members cars to be allowed parking

2.1.2 In addition to the points raised by CD&T the actual mooring position of the barge to be defined by the lease.

2.2 Trust Document

2.2.1 New trust deed to be prepared for AGM

2.3 ARA

2.3.1 Worldclass Start

2.3.1.1 PM confirmed that he had written to Peter Shakespeare following the meeting but had not yet received a response.

2.3.2 Club Mark

2.3.2.1 Steve Alvey to contact Nigel Weare to progress production of Clubmark document

2.4 Merchandise

2.4.1 Club Ties to be actioned

2.5 Insurance

2.5.1 Nothing to report.

2.6 Membership and Subscriptions

2.6.1 No new members were proposed for election.

2.6.2 IP requested updated membership list.

3.0 TREASURER

3.1 Treasurer confirmed that Eton invoices had been paid with the exception of those raised since January.

3.2 It was agreed that a review of our supplier payment procedures should be carried out.

3.3 A review of the actions necessary to complete the accounts for the AGM concluded that the earliest date for the AGM was early June. JT agreed to advise IP on a date for the AGM by the end of next week (18th April).

3.4 JT advised the meeting on the attempted fraud that the bank and the police had uncovered using a cheque removed from the back of an old club chequebook.

3.5 The Treasurer confirmed that he would be resigning at the next AGM. The qualities and abilities for the role were discussed in order to identify potential candidates.

4.0 ROWING

4.1 Success's

4.1.1 Womens Head 34 and 95

4.1.2 Mens Head 57 and 213

4.1.3 Abingdon Head WJ13 4x+

4.1.4 Kingston Head Fastest women's 80

4.1.5 Schools Head WJ16 4x 2nd

4.2 Equipment

4.2.1 Gym equipment and requirements to be reviewed prior to next season winter training.

4.2.2 Schedule of spares requirements to be issued to PM to organise bulk purchase.

4.3 Coaching

4.3.1 Concerns expressed over the recruitment of oarspersons. Meeting with Marketing team and rowing representatives for each section of the Club to be arranged.

4.4 General

4.4.1 "Please Lock up" sign suggested to ensure that boathouse is locked up/secure at end of each session.

4.4.2 Trailers to be secured.

5.0 HOUSE MANAGER/OPEN EVENTS/SOCIAL

5.1 House Manager.

- 5.1.1 Tables and chairs for the bar had been purchased from the Brewery for £500.
- 5.1.2 It was agreed that permanent fencing should be erected adjacent external boat racks.
- 5.1.3 Repairs to the “new” boathouse doors were virtually complete.

5.2 Social

- 5.2.1 Raffle to be held on the 15th
- 5.2.2 The quiz night had been well attended.
- 5.2.3 Bar B Q date to be revised due to clash with National Schools and Metropolitan Regattas.
- 5.2.4 It was agreed to start pushing the ball tickets as early as possible.

5.3 Open Events

- 5.3.1 £4,000 was available for transfer from the open events fund.
- 5.3.2 A letter of thanks to be circulated to those that help with the Open Events plus an invite to a cheese and wine function.

6.0 FUND RAISING

- 6.1 Revised proposals being developed due for issue shortly.
- 6.2 Possible sponsors being reviewed.
- 6.3 IP had spoken to Veterans regarding running a “50” club and they had agreed to look at it.
- 6.4 Team to look at car parking

7.0 DEVELOPMENT

- 7.1.1 Planning consent had been granted. Two notable provisions were highlighted by IP
 - Requirement for a landscaping scheme
 - Requirement for Archaeological survey
- 7.1.2 PM to set up meeting IP and Richard Spratley to progress design.

8.0 ANY OTHER BUSINESS

- 8.1 Nothing to report

MEETING CLOSED 10:00PM

NEXT MEETING Management Committee Mtg 12th May

C. BOOTHROYD
HON. SECRETARY.