

# HENLEY ROWING CLUB

Founded 1839

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## COMMITTEE MEETING

12<sup>TH</sup> January 2004

8p.m. AT THE BOATHOUSE

PRESENT: I Pankhurst, C Cruickshank, I Cruickshank, A Charnaud, S Alvey,  
C Boothroyd, M Davies, K Horne, M Jones, P Nickless, J Nowak,  
P Moss, R Spatcher, V Spatcher.

COPIES: All committee Members, C J Blakeway, Notice board.

### **0.0 PREVIOUS MINUTES**

### **ACTION**

0.1 The previous minutes were not available for comment. CB to make them available for the next meeting **CB**

### **1.0 SECRETARIAL**

#### **1.1 Baycraft Barge**

1.1.1 The solicitors sent the lease for signing on 6<sup>th</sup> October and sent a follow up letter requesting its signature and return on 18<sup>th</sup> November. As yet there has been no response. Paul Moss offered to take responsibility for dealing with the matter and resolving it without further delay. **PM**

#### **1.2 Trust Document**

1.2.1 Ewan McMinn is in Australia and is attempting to locate Charlie Luckman to sign the disclaimer.

#### **1.3 ARA**

1.3.1 Worldclass Start – C Boothroyd to contact Langtree School to develop Project Oarsome with a view to starting in September. **CB**

1.3.2 Project Oarsome – Junior Open Day to be held at the end of April. Help needed and to be encouraged. **ALL**

1.3.3 New CDO is Jill Corbett until she takes maternity leave, then to contact the ARA directly.

1.3.4 Club Mark

1.3.5 Steve Alvey, compiled all items required, though some still need attention. Management Committee to look at and return “templates” with feedback to S Alvey, who will present draft document at next Management Committee meeting. **SA**

## 1.4 Safety

- 1.4.1 Child Protection course; C Boothroyd to apply for places at Wokingham. **CB**
- 1.4.2 Copies of certificates for completed Child Protection courses to be given to S Alvey. **ALL**
- 1.4.3 Water Safety Code; audit almost completed by J Nowak. To investigate Best Practice relating to scullers signing in and out when water training and prepare a proposal for the next Management Committee Meeting. **JN**
- 1.4.4 Need to modify Membership Form re any known medical condition. To contact ARA for correct wording. **C/I C**

## 1.5 Merchandise

- 1.5.1 Regatta (30) and Club (50) ties purchased. To be available from the bar. Price to be agreed.

## 1.6 Insurance

- 1.6.1 New Final Schedule to be completed. **PM**
- 1.6.2 Review cost/benefits of reducing excess to £100, currently £250. **C/I C**

## 1.7 AGM

- 1.7.1 Minutes not available for comment. **CB**
- 1.7.2 Constitution requires AGM at end of 1<sup>st</sup> quarter of the year. Audited accounts to be presented for year 2002-2003. A Charnaud confirmed that it should be possible to meet this timescale, but is not able to give a fixed date at this time. **AC**

## 1.8 Membership and Subscriptions

- 1.8.1 Agreed to institute a register of members, subs, racks and private boats, and insurance that will make credit control easier. **AC,IP, C&I C**
- 1.8.3 The following applications for membership have been accepted:

Claire Boyd	Darren Hewitt
Paul Clark	Natasha Long
Laura Dorkins	David Passmore
Alex Hall	Kate Thomas

## 2.0 TREASURER

- 2.1 Paid book keeper has been employed to get account up to date as quickly as possible.
- 2.2 Accounts to be produced by club and then presented for audit. This should reduce the cost of the audit.
- 2.3 AC will introduce a more detailed system of accounting to facilitate cost and credit control. **AC**

2.4 All cheque signatories, old and new to be submitted to the bank.

AC

### **3.0 ROWING**

#### **3.1 Success**

Burway SBH – WJ15 2x, WS4 1X, WJ16 1X, WNvc 1X, WJ 2X, WJ 2-, WJ13 4x+, J15 4x+

Wallingford Head – S2 4-

Hampton SBH – J15 1x, J15 2x, J15 4x+

Veteran Fours Head – VetF 4x

Pangbourne Sculls – WJ16 2x, J15 1x

Henley Sculls – WJ 1x, WS2 1x, WJ14 4x+, S2 1x, S3 1x, WJ 4x, J15 4x+, S2 4x

Upper Thames SBH – WJ14 4x+, WS3 4x, WS2 2-, VetD 2x, J15 2x, WS3 2x, WS2 2x, Open 2-, S3 2X, Open 2x, S2 4x

Marlow LDS – WJ 2x, WNvc 1x

Weybridge Silver Sculls – S2 1x

Pairs Head – S2 2x, Mxd S3 2x

World Masters – VetE 8o Mervyn Theaker, John Stoddart, Arnold Clarke, Tim Lincoln, VetF 4- Mervyn Theaker, Tim Lincoln, VetF 4+ Mervyn Theaker, Tim Lincoln, WvetB 8o Ruth Rudkin, WvetC 8o Ruth Rudkin

Wallingford LDS - WJ18 4x, J15 4x+, WJ14 4x+, VetC/D 2x Ian Guiliani, WJ18 2x, WJ16 1x, WJ18 1x

3.1.1 51 wins since September 1<sup>st</sup>.

#### **3.2 Equipment**

3.2.1 Equipment showing fair wear and tear. Need to identify requirements for repair and replacement. Additional weights have been bought.

3.2.2 Storage space for boats and equipment is hard-pressed.

3.2.3 Lack of space in training room on Thursdays has become dangerous. A lay-out for weights and ergos to be devised by C Boothroyd and P Moss. The room must be supervised strictly on Thursdays to prevent incidents.

3.2.4 To investigate possibility of temporary buildings or a porta-cabin as a temporary solution for weights storage and training.

3.2.5 Safety launch out of commission and going to Hobbs for repair.

#### **3.3 Coaching**

3.3.1 All squads are training well.

3.3.2 Competitors Support Fund

3.3.3 Funded by donations. To be held separate from club funds.

3.3.4 Principles of use of fund discussed. I Pankhurst tabled a statement of principles which was agreed and is appended to these minutes. PM to administer the fund with advice from coaches. **PM**

3.3.5 Oarsmen selected for GB and Home Countries (England) will continue to get some support from the Club funds. PM to check whether D Read has received payment for last season.

#### **4.0 HOUSE MANAGER /OPEN EVENTS / SOCIAL**

##### **4.1 House Manager**

4.1.1 Breakfasts have made £250 profit since September. The Ball and Christmas raffles produced £160 each. The Christmas Lunch raised £118 and Boxing Day Eights £161.

##### **4.2 Social**

4.2.1 Club Dinner to be held on 28<sup>th</sup> February. Tickets £35

Guest speaker to be confirmed.

Captains of UTRC and Leander, together with The Mayor of Henley and Sports Reporter from The Henley Standard to be invited a guests.

Request Fawley Cup for the evening, M Jones to put request to Mr R Goddard (HRR).

**MJ**

4.2.2 Cherry Thomas has resigned from helping with functions with the exception of the Henley 4's and Sculls. All present expressed gratitude for her years of help and wish her well. I Pankhurst to send letter of thanks.

**IP**

##### **4.3 Open Events**

#### **5.0 FUNDRAISING**

5.1 Pete Nickless has agreed to take on the role of Fundraising Manager and is already looking at possible sources of sponsorship.

**PN**

#### **6.0 DEVELOPMENT**

6.1 A decision needs to be made in the next few months to decide on policy for the extension of the Clubhouse with particular reference to the provision of additional space for next winter's training.

**IP, ALL**

#### **7.0 ANY OTHER BUISNESS**

7.1 C Boothroyd has agreed to continue running the Website and will investigate using it for merchandising and other forms of fund raising.

**CB**

7.2 Committee members are all to have specific responsibilities and encourage club members to help.

MEETING CLOSED 10:25 pm

NEXT MEETING

Management Committee  
Main Committee

9th February  
5<sup>th</sup> April