

HENLEY ROWING CLUB

Founded 1839

COMMITTEE MEETING

5th April 2004

8pm at The Boathouse

PRESENT: I Pankhurst, C Cruickshank, I Cruickshank, A Charnaud,
P Moss, R Spatcher, V Spatcher, P Nichless, S Alvey,
M Jones, C Boothroyd, M Davies

COPIES: All committee Members, C J Blakeway, Notice board.

0.0	<u>PREVIOUS MINUTES</u>	<u>ACTION</u>
0.1	Minutes of 12/01/04 approved.	
1.0	<u>BAYCRAFT BARGE</u>	
1.1	P Ward has agreed to the terms of the lease.	
1.2	Club solicitors have written to Henley Town Council and asked for licence to be signed and send on documents.	PM
2.0	<u>HRC LEASE</u>	
2.1	The representatives of Henley Town Council were sympathetic at the meeting relating to the increase in rent from £4,000 to £18,000	
2.2	Advice needed from a property solicitor.	
2.3	Need to find out who wrote the original lease. The amendment was started by John Nixon and finalised by Kim Warren.	CB
2.4	A holding letter to be written to Henley Town Clerk for their finance committee in May.	IP
2.5	The Rent review is 3 years overdue and the balance can be backdated.	
2.6	There needs to be a search to investigate covenants on the land with a special view to the Noble Trust.	IC
2.7	A copy of the loan agreement to be obtained from the solicitor.	PM
3.0	<u>TRUST DOCUMENT</u>	
3.1	E McMinn unable to trace C Luckman in Australia. To discuss with solicitor how to proceed to remove a trustee in absentia.	PM
3.2	Copy of loan agreement to be given to A Charnaud.	PM

4.0 ARA

4.1 **Club Mark** - Everything going well with only 7 items outstanding.

4.1.1 A meeting to be held with Club Mark representative (Alex Copleland) - ask for estimated lead time as to when the club can be signed off. SA

4.1.2 Child Protection Course – C Boothroyd, D Scivier and L Sheriff should attend.

4.2 **Project Oarsome** –

4.2.1 Open Day to be held on 16th April 2004. DS

4.2.2 Project Oarsome Extra – Addition to Project Oarsome.
To get more boats, the club will pay ? and the ARA will put in ? .
Formal application needed, but need Club mark accreditation to be eligible.

4.3 **Go Race** – U14 event – 5th June 2004
All sorts of races with other clubs. PM, SA,
Need clarification re purpose. ? should be non-competitive. CB

4.4 **World Class Start** – Contact to be made with Langtree School. CB

5.0 SAFETY

5.1 Pay phone to be supplied and installed on 6/4/04 RS

5.2 Incident log book received from ARA and given to P Moss.

5.3 No incident reported since last meeting.

6.0 INSURANCE

6.1 Final schedule of boats – internal racks completed, outdoor racks remain to be done. PM, IC

6.2 Licences – note on web to be posted for members to collect licences from I Cruickshank. CB

6.3 Employment Liability Certificate now hanging on wall.

6.4 Electrical Periodic Inspection Certificate now issued. Next due in 3 years (2007)

6.5 Electrical Certificate x2 to be sent to insurers – Installation Certificate and Periodic Inspection certificate. PW

6.6 A lot of work was required to bring clubhouse up to standard.

6.7 There has been a loss of electricity to earth, this relates to a fault with the meter which SEB installed. A claim for loss of money to be made. RS

6.8 Insurance of boats – cost versus benefits – ongoing review. IC, PM

6.9 Investigate - some insurers do new for old - ? on what age of boat. IC, PM

7.0 MEMBERSHIP AND SUBSCRIPTIONS

- 7.1 Institute a new subscription level for those who use land training facilities but who do not row. Fees to equal Junior Membership - £104 at present.
- 7.2 Subscriptions due in - £30,000 ; £19,000 received plus monthly standing order input.
- 7.3 Check members list is accurate, then put up a memo on the notice board naming those who have not yet paid. PM, IC
- 7.4 Competitors Support Fund has £1,600 at present. To put a notice on website thanking all contributors. CB
- 7.5 All coaches to count as paid member this year.
- 7.6 The following applications for membership have been accepted:
Holly Hudson – student vacation rowing.
- 7.7 Updated membership to be sent to C Boothroyd. IC

7.0 TREASURER

Accounts to end of February are being produced.

8.0 ROWING

- 8.1.1 Everyone is doing quit well – 30% ahead of usual status.
- 8.1.2 Successes:
Henley Fours Head - S2 8o, S2 4+; S2 4-, S2 8o, S2 4+, S2 4-, WJ4x
Burway Head - J14 4x+, J15 4x+
Reading Head – S2 80, WS2 8o
Schools Head – WJ14 4x+, J15 4x+
Bedford Fours SBH – WN 4x, WS2 2-, WJ 2-, WS3 2x, WJ 4+, J15 4x+
Vesta Vets Head – VetG 8o
Nottingham City – S1 4+, E 4+
Junior Inter Regional - WJ14 1x (silver), WJ16 2-, WJ16 4-, J15 4x+
- 8.2 **Damage to Boats** – 2 boats damaged at Wandsworth Park in designated overnight area after the Eights Head.
- 8.2.1 Following newspaper article on damage to boats, the club has been approached by WARC (World Advertising Research Centre) as potential corporate sponsors of HRC. They produce journals mainly on data. In return they want:-
 1. Employee social/rowing membership free - ? period of time, ? numbers.
 2. Use as social event base, they will pay.
 3. HRC to invoice WARC for new boat.
 4. New boat to be formally named by WARC. Newspapers to be present.
 5. Contact – Gavin McDonald.
 6. Agreement for 1-2 years – 15th 2005.
- 8.2.2 Following discussion – Agree to logo on boat and naming ceremony. May have a problem with the number of members, to discuss further.
- 8.2.3 P Nichless to be contact between club and WARC.

- 8.2.4 Write to agree and confirm agreement. IP
- 8.2.5 Order a new Sims eight. PM
- 8.3 Many blades in poor condition. Arrangements to be made for repairs on site. PM
- 8.4 P Moss prefers a portacabin for next years winter training as opposed to going off site.
- 8.5.1 **Veteran and Social Rowing** need to be encouraged. A volunteer is required to co-ordinate this.
- 8.5.2 Better equipment required for veteran and social members. When new boats are purchased, older boats should be moved down the club.

9.0 **HOUSE MANAGER**

Manhole covers in car park have been replaced.

Repairs to car park entrance to be completed over the Easter period.

Wraysbury Skiff club staying overnight – 10th April.

UCL holding training camp over Easter.

Club ties 4 out of 50 sold; Regatta ties 18 out of 30 sold.

10.0 **FUNDRAISING**

- 10.1 Following damage to boats, HRR and T Copas to be approached and asked if they would help. ? bucket collection around farm at HRR. MJ, VS

11.0 **OPEN EVENTS**

- 11.1 Liz friend has taken over the post of treasurer.
- 11.2 Entry fees have now been returned to those clubs that were unable to race at the Fours & Eights Head. EF
- 11.3 £800 worth of pots in stock.

12.0 **WEBSITE**

- 12.1 Suggestions required for website use in order to increase funds.
- 12.2 Look into possibility of membership over the web. CB

Meeting Closed: 10.30pm

Next meeting: Full Committee - Monday 12th July 2004