

HENLEY ROWING CLUB

Founded 1839

MANAGEMENT COMMITTEE MEETING

1st November 2004

8pm at The Boathouse

PRESENT: I Pankhurst, C Cruickshank, I Cruickshank, P Moss, R Spatcher, V Spatcher

COPIES: All committee Members, C J Blakeway, Notice board.

0.0	<u>PREVIOUS MINUTES</u>	ACTION
0.0.1	The minutes of 4 th October to be amended and agreed at next meeting.	
0.1	<u>MATTERS ARISING</u>	
1.0	<u>SECRETARIAL</u>	
1.1.0	Baycraft Barge	
1.1.1	No further progress.	
1.2	Rent Review	
1.2.1	Ray Paynter met with District Valuer's representative. The representative said he would recommend no rent increase to the Town Council.	
1.3	Trust Document	
1.3.1	Continue to investigate why 2 sets of trustees. C Boothroyd may find it documented in previous minutes.	CC
1.4	Membership	
1.4.1	Maria Tross (junior) and Alison Colverwell (full) were elected members.	
1.4.2	Need a "stock take" of junior members	CB
1.4.3	Members from last year who have not paid 2003/4 subs to be written to.	IC
2.0	2.0 ARA	
2.1	Worldclass Start	
2.2	Project Oarsome	
2.3	Club Mark	
2.3.1	Check that S Alvey has copy of Club Constitution signed by IP	

3.0 SAFETY

- 3.0.1 No incident reported since last meeting.
- 3.0.2 River Thames Plan is being put together. Ideas and suggestions requested from river users. Deadline is end of November 2004. Jane Mills at Environment Agency to be contacted. PM
Suggest – need for a sign at the lock warning of inexperienced oarsmen.
- 3.0.3 Phone waiting to be replaced.
- 3.0.4 Outboard motor of safety boat not yet repaired. Still waiting for a part.
- 3.0.5 Safety Audit of equipment not yet completed JN
- 3.0.6 General Safety Review now due JN
- 3.0.7 A car drove into the back of the trailer – damage to BBG pair. Claim and report to be submitted. PM

3.1 Child Protection

4.0 MERCHANDISE

5.0 INSURANCE

- 5.0 2 sets quotes received from alternative insurers. Comparison made between these and present insurers.
Following discussion it was agreed to stay with the present insurers.
- 5.1 L Darke's boat – Situation to be explained to Pat Ward, who must sort out the details. IC
PW

6.0 TREASURER

Not present – no report

6.1 Competitors Support Fund

7.0 ROWING

- 7.1.0** Very successful 3 weeks. David Read came 13th and Jonnie smith-Willis was in the middle of the pack at GB Trials.
The Club won the team prize at Upper Thames Small Boats Head and The Henley Head.
Special mentions:
The women's quad was outstanding.
Jenny Arnold has been consistently producing results beyond her age.
Men's coxless 4 was very good.

7.2.0 Equipment

- 7.2.1 The Ian Pankhurst has gone to be repaired.
- 7.2.2 Outdoor racks needed as soon as possible.

7.2.3 Damage to boats in the recent high winds – boat blew off and damaged 2 others.

7.3.0 Coaching

8.0 HOUSE MANAGER

8.1.1 Front window repaired with new glass.

8.1.2 Fire extinguishers serviced – x1 recharged (had been let off)
- x1 replaced (failed test) Total Cost £208.39

8.1.3 Gas heater in ladies showers repaired, and in men's showers serviced.

8.1.4 Boathouse and kitchen gas heaters to be serviced. RS
Access to gas by boathouse to be cleared. PM RS

8.1.5 Maintenance schedule being compiled. RS

8.1.6 To obtain forms from Wokingham District Council re application for bar licence RS

8.2.0 Social

8.2.1 New date for Club Christmas Lunch – Sunday 28th November, as previous date clashes with Wallingford Head

8.2.2 Adrian Lake has agreed to be Press Liaison Officer.

8.2.3 Club Dinner - Miriam and Gwyn Batten to speak.
- James and his team to prepare food.

8.2.4 - Staff/waitresses to be organised.

8.2.5 Sponsored Row – To finish with an event at the Club – Val to organise. VS
Pete Nickless to organise recording of miles by oarsmen over PN
weeks/months.

8.2.6 Club Ball – Venue to be found and booked. (150-200 people) VS
- Date to be fixed, around w/end of 21st Sept, 17th or 24th Oct.
Need to attract all members of the club.....To form a committee involving each section, possibly each with a specific responsibility to give them a feeling of ownership.

8.3.0 Open Events

8.3.1 The committee thanked Roy Spatcher for a “well run” Henley Scullers Head

8.3.2 More people are needed to police parking at Leander next year, as there was some damage to the grass.

9.0 WEBSITE

9.0.1 Need to look at ways to raise funds through the website. R Guiver may be able to help.

10.0 FUNDRAISING

11.0 DEVELOPMENT

12.0 ANY OTHER BUISNESS

12.1.1 DEVELOPMENT

Sport England have no money – will not get a lottery grant. For the extension need our own money + ?sponsorship?

12.1.2 “Awards for All” grant to be investigated. PN

12.1.3 Environment Agency grants of up to £1,000 if applied for by the end of November.

12.1.4 Sports match requirements to be investigated. PN

12.1.5 P Moss stated the need for more space for indoor training in the short term. IP stated that it would be in breach of the lease to put up temporary facilities.

Meeting Closed: 10.30 pm

Next meeting:

Management Meeting - Monday 6th December