

HENLEY ROWING CLUB

Founded 1839

FULL COMMITTEE MEETING

11th April 2005

8pm at The Boathouse

PRESENT: I Pankhurst, A Charnaud, C Cruickshank, P Moss,
J Novak, R Spatcher, V Spatcher, P Clark, C Boothroyd, I Desmond

APPOLOGIES: L Friend, I Cruickshank

- | 0.0 | <u>PREVIOUS MINUTES</u> | <u>ACTION</u> |
|------------|--|----------------------|
| 0.1 | Minutes of 10 th January meeting were approved with the following amendment:
Rent agreed at £6,000 from end of January 2005 for 6 years. Any rent from Baycraft will be collected and kept by HRC. The paperwork is in progress. | |
| 1.0 | <u>BAYCRAFT BARGE</u> | |
| 1.1 | Baycraft rent account to be appraised to assess present rent balance. | AC IC |
| 2.0 | <u>HRC LEASE</u> | |
| 2.1 | Nothing to report. | |
| 3.0 | <u>TRUST DOCUMENT</u> | |
| 3.1 | I Pankhurst nominated C Boothroyd as new Trustee, this was seconded by J Nowak and passed by the committee. | |
| 4.0 | <u>ARA</u> | |
| 4.1 | Clubmark | |
| 4.1.1 | S Alvey to continue | |
| 4.1.2 | All Child Protection courses completed and paperwork sent in. | |
| 4.2 | Project Oarsome – | |
| 4.2.1 | C Boothroyd and J Machin (UTRC) are submitting a joint application | CB |
| 4.2.2 | ARA Development Coach – 1 st part complete. 2 nd part in progress. | CB |
| 5.0 | <u>SAFETY</u> | |
| 5.1 | No incident reported. | |
| 5.2 | There has been 1 capsized drill in swimming pool – another is needed. | |
| 5.3 | Linda Thomas is organising a rota giving help to Duncan and Dave. | |

- 5.4 P Nickless need helpers for J13 rowers. Need someone behind the island.
- 5.5 New phone bought – ready to be fitted.
- 5.6 Need a 2nd launch on the water out with the coaches downstream of the bridge. Cost of ex-military dory - £800-900, 2nd hand motor - £1750-2000The committee was not convinced of the need and it was decided not to proceed at this stage.
- 5.7 Log in and out board not being used.

6.0 INSURANCE

- 6.1 Insurer's cheque received for BBG - £6,000
- 6.2 BBG in 2 halves at present. To send to E Sims for repair estimate – expect approx £1,000 PM
- 6.3 L Darke boat – pay £376 to close the issue. IP/AC

7.0 MEMBERSHIP AND SUBSCRIPTIONS

- 7.1 New members elected: Rachel Willis, Ross Barnes, James Day, William Morgan, Adam Parkes and William Howard.
- 7.2 Subscriptions to be discussed at the next meeting.

8.0 TREASURER

- 8.1 6 monthly accounts to the end of February are nearly ready. AC
- 8.2 Corporation tax assessment accepted by Inland Revenue – nil.
- 8.3 Harvard University have agreed to pay £500 yearly for boat storage. They believe they have paid up to 2004.
- 8.4 Washington – waiting for correspondence. AC
- 8.5 Thames water shares - £1,567.35 - need John Mc Loughlin to sign documentation to get cheque. Money to go to club fund. PN

9.0 ROWING

- 9.1 Women came 40th in WEHRR
Men came 24th in the Head of the River
Bedford wins – WS4x, S2x, WJ4+, WS4+, WN4x, J15 4x, WJ2-
- 9.2 The club is going en-mass to Ghent.
- 9.3 Received a new women's quad. Used money from BBG to order a double of similar size.
- 9.4 Trying to get another double from Project oarsome.
- 9.5 Another outside rack has been ordered.

9.6 Landing stages do not comply with insurance requirements – not safe. Fenn asked to do repair – expected to come this week. RS

9.7 Find out who is responsible for land repairs – the club or the council.

10.0 HOUSE MANAGER

10.1.1 Roy to continue as House Manager.

10.1.2 Fence in poor state – get quote for repair. RS

10.1.3 Lock to main door not working – in process of replacing the lock. RS

10.1.4 Lock to shower door needs replacing. RS

10.1.5 Visitors – Royal Grammar School Worcester have not paid.

10.1.6 Need lighting and heating on a time clock, but may not be necessary as will be addressed with the new building.

10.1.7 Check with P Ward to ensure no insurance issue with visitors using equipment, then agree a rate of hire - £2 per person at present.

10.1.8 Surface of landing stage to be sprayed with epoxy resin. RS

10.2 Social

10.2.1 Val to continue as Social manager.

10.2.2 Money still due in from the Club Dinner.

10.2.3 Boat Trip – 15th May - £13.50 includes lunch

10.2.4 BBQ – Sunday 26th June, lunch-time, before the Royal.

10.2.5 Club ball – 17th September – Val seeing manager in July, to confirm costs and set ticket value - ?? £45 per ticket. A representative of each section of the Club to be enlisted to enthuse members and sell tickets. VS

10.2.6 Coaches to inform Val when rowing away at weekends, as this affects Sunday breakfast.

10.2.7 Margo & Val have done 13 years – need a Sunday off each month. To organise a rota of “mums” to cover.

11.0 FUNDRAISING

11.1 Mr Whyte (builder) has given more accurate costings to complete the new extension - £209,000 CB to look at the figures to see if can cut costs. CB

To build shell, 1st floor and gym complete, leave changing area as it is, provide fire partition around the stairs would reduce costs to £177,000

Build shell, leave ground floor as open space, finish 1st floor but rely on existing fire escape which would need to be extended - £158,000

- 11.2 AC suggested that the extension should be paid for by using capital funds for half and fund-raise for the other half of building costs. The Council may give a grant or a loan.
- 11.3 Building should start by 11th July, need to instruct by 30th May.
- 11.4 Need to set up a committee for fund raising – P Nickless and P Clarke to arrange, 1st meeting – Tues. 19th April. RS to speak to the Brewery, IP to contact Andrew WARC, PN to contact S. Oxford Council. A letter to be sent to all members. PN/PC
- 11.5 PN has raised £760 for rigger appeal for octuple and £500 has been promised.
- 11.6 M Truss walked from Marlow to Henley and raised £120
- 11.7 CB to order riggers – to use at Henley T&V CB
- 13.0 WEBSITE**
- 13.1 Look into selling membership overseas through the web. CB
- 13.2 CB to look into pay-pal – come to next meeting with result. CB
- 14.0 ANY OTHER BUISNESS**
- 14.1 3 year plan needs to be updated. IP
- 14.2 Thames regional Rowing Council – Martin Humphries is representative. Would like to use HRC as base for training coaches.
- 14.3 People holding Instructor’s award and bronze etc. to e-mail S Alvey.

Meeting Closed: 10.40 pm

Next meetings:

Management Committee Meeting:	April 25 th
	June 6 th
	August 1 st
	September 5 th
	November 7 th
	December 5 th
Full Committee meeting:	July 11 th
	October 3 rd
	January 9 th 2006