

HENLEY ROWING CLUB

Founded 1839

MINUTES OF MANAGEMENT COMMITTEE MEETING

4th April 2007

8 p.m. HELD AT THE BOATHOUSE

PRESENT: N Read (Chairman), I Desmond, R Spatcher, V Spatcher, M Theaker

APOLOGIES: A Charnaud, J Nowak

COPIES: President, All Committee Members; Noticeboard.

1. PREVIOUS MINUTES

The actions arising from the 5 March 2007 Full Committee, and not to be covered later, were reviewed as follows:

- 1.1 Problems had been encountered by the Secretary in identifying owners of sculling boats when assessing paid/unpaid fees for racks and Environment Agency licences. The Captain would try and help through the coaches and ultimately a sticker would be placed on any unidentified boats.

Action: ID, MT

- 1.2 Valuation of the Club silver is in hand (10 pieces at a time)

Action: VS

- 1.3 The smoke alarms need to be fixed in position.

Action: RS

- 1.4 Paul Moss is still actioned to reposition the six pontoons at the next opportunity. This is likely to be the motor cruiser club rally.

Action: RS
(to contact Paul)

- 1.5 Ian Pankhurst has been obtaining quotes for the upgrading of the hot water system for the showers.

Action: NR
(to contact Ian)

- 1.6 The Chairman was concerned that items, which could benefit from some forethought, are raised without warning at committee meetings. If committee members were intending to do this it would be preferable to inform other members (by e-mail) in advance.

Action: All

2. SECRETARIAL

- 2.1 ARA

- 2.1.1 The Club will get a copy of the Rowing Almanack as part of its affiliation fee.

- 2.1.2 ARA Selection policy for the European Championships was passed to the Captain.

- 2.1.3 A copy of the Club's Incident Log Book needs to be sent to the Regional Safety Adviser.

Action: JN

- 2.1.4 The revised (Feb 2007) ARA Child Protection Policy was passed to the Welfare Officer.

- 2.1.5 ARA day tickets are no longer available. Action: ID to note
- 2.1.6 The Club insurance policy needs to cover civil liability for Child Protection allegations. Action: MT to check
- 2.2 A Newsletter from the Chairman has been circulated for the first time by e-mail to those members with e-mail addresses but some inaccuracies had been found. A request has been made in the Newsletter for e-mail addresses from all members with the object of setting up a full and accurate list. Action: MT
- 2.3 Included with the Newsletter was a reminder to those members whose subscription records appeared to be in arrears. It may be that the records are not completely up to date and committee members were asked to check the list presented for any obvious anomalies. Action: MT + Cttee
- 2.4 The Constitution and Rules of the Club had been updated with the amendments agreed at the last two AGM's plus the correction of a number of cross-referencing errors. Copies of pre and post amendment versions were distributed for checking. Action: All
- 2.5 There was no support for the Henley Town Council's campaign for collecting litter.
- 2.6 The following new member was elected unanimously:
Nicholas Gordon – Junior Rowing

3. WELFARE, BAR & SOCIAL

- 3.1 The vetting of persons associated with children has now become more extensive and anyone who has access to a list of names and addresses of children should now be CRB checked. This includes all coaches plus Club Captain and Secretary. Appropriate forms can be downloaded from the ARA website. Action: ID, MT
- 3.2 16 juniors from 3 local schools, and also in response to a newspaper advertisement, had attended an enjoyable "taster" morning at the Club. More support from older members would have been beneficial. The lack of support was in part due to lack of communication that was thought to be a wider problem within the Club. Notices, e-mail, the Club website and the coaches group should all be used. Action: All
- 3.3 There are a total of 80 places available for the annual Boat Trip. Filling them is not usually a problem and there is a notice up.

4. TREASURER

- 4.1 In his absence, a note had been received from the Treasurer stating he hoped to have a budget comparison available for the May meeting.
- 4.2 There was some confusion over whether Harvard or Washington had paid their annual rack rental. The Secretary would check the facts with the Treasurer and also Paul Moss, both of whom had previous communications with the universities and would write directly to the contacts to be supplied by the Captain. Action: MT

5. CAPTAIN

- 5.1 Both Jeannie Arnold and Chantelle Cummings (who did not attend the Spring trials due to illness) plus three of the junior boys are still in the squad for selection for Munich regatta.
- 5.2 The Henley first and second eights had both started and had been going very well in the Head of the River Race before it had been abandoned due to rough conditions.
- 5.3 The senior squad will be attending a training camp in Nantes over the Easter weekend.

- 5.4 More strength training will be included in the squad training programmes as it is apparent we are behind other clubs in this respect. Both facilities and expert instruction are required.
- 5.5 The Club Vet G eight came a creditable 68th out of 190 entries in the Vets Head.
- 5.6 The Junior Women 4+ won their division in the Schools Head.
- 5.7 If any new equipment is required, the priority will be on a coxed four and contact has been made with boat builders to ensure a short delivery time. The Junior 4x deserve the best equipment and they could use one of the senior men's boats.
- 5.8 If a choice occurs between the juniors going for the Fawley Cup at HRR or a UK vest, getting selected for national honours will take priority.

6. BOATHOUSE

- 6.1 As discussed earlier, a new quote is required for the water-heating boiler.
- 6.2 Most urgent is the need for a new surface on the main landing stages. The existing surface needs removing and a 15-25mm layer of approved material is then to be laid.

Action: NR

7. OPEN EVENTS

- 7.1 None are planned in the next few months.

8. OPEN DAY

- 8.1 Letters had been sent out to potential Sponsors and an encouraging response had been received. A number of Olympians had accepted invitations to support the event by their presence which is planned to last two hours and include:
- A drinks reception
 - A presentation by the Chairman
 - An on-going video presentation
 - Activity on and off the water
 - "One to one" conversations between potential sponsors and senior members.
- 8.2 Notices have been put up to encourage as much participation from members as possible.

9. FUND RAISING

- 9.1 Hiring out the new Club gazebo to members and/or friends could be a useful fundraiser.

10. BOATHOUSE DEVELOPMENT

- 10.1 Concern was expressed that significant money had been spent and progress is slow.

11. A.O.B.

- 11.1 The Club notice boards had been updated and the Secretary offered to produce any more similar engraved signs if required.
- 11.2 Photographs of the winning Thames Cup crew and races are to be displayed.
- 11.3 Rubbish bins need to be emptied on a regular basis and active members encouraged to use them.
- 11.4 The 3-year plan needs updating and will be put on the agenda for the next meeting.

Action: MT